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**APPROVED BOARD MEETING MINUTES**

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**Time/Date:** 2:00pm 18<sup>th</sup> September 2025

**Location:** Ptarmigan Hotel, Sundance Room, 337 Banff Avenue, Banff, Alberta

<b>In Attendance:</b>	Chairperson	Karen Marra
	Vice Chairperson	Jen Smith
	Director	Steve Fitzmorris
	Director	Grant Canning
	Director	Jeff Mah
	Director	Hugh Pettigrew
<b>BVWMC:</b>	CAO	Andrew Calder
	Regional Coordinator	Andrew Cotterell
	Recording Secretary	Liz Boak
	Bookkeeper	Kimber Amping – Via Zoom
<b>Other:</b>	Town of Banff	Chris Marvell
	Town of Banff	Michael Hay
	Town of Canmore	Simon Robins
	MD of Bighorn	Kendra Tippe
	SAEWA	Paul Ryan – Via Zoom
	SAEWA	Sherry Poole – Via Zoom
	Global Green Energy Group	Ruben Aldape – Via Zoom

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**1. Call to Order**

Chairperson Karen Marra called the meeting to order at 2:00 pm

**2. Additions/Changes to Agenda**

**MOTION BVW 0925-001**

Vice Chairperson Jen Smith moved to adopt the 18<sup>th</sup> September 2025 agenda as presented.

**CARRIED UNANIMOUSLY**

**3. Adoption of Minutes**

- a) 27<sup>th</sup> August 2025 Board meeting

**MOTION BVW 0925-002**

Director Jeff Mah moved to approve the minutes of the 27<sup>th</sup> August 2025 Board meeting as presented.

CARRIED UNANIMOUSLY

**4. Delegations/Presentations**

- a) Global Green Energy Group

Ruban Aldape President/Managing Director from Global Green Energy Group presented the proposed energy from waste facility under the MOU with SAEWA to the Board.

**5. Business arising from the minutes**

None

**6. New business**

- a) August Financial Update

The August financial reports were presented per the information provided in the agenda package.

**MOTION BVW 0925-003**

Vice Chairperson Jen Smith moved to receive the August 2025 financial reports as information.

CARRIED UNANIMOUSLY

- b) Staff report – ATB investment recommendations

Administration presented the proposal from ATB for investment recommendations detailed in Attachment A of the staff report to the Board.

**MOTION BVW 0925-004**

Director Hugh Pettigrew moved to authorize ATB to execute the investment recommendations detailed in Attachment A of the staff report (ATB investment recommendations 110925).

CARRIED UNANIMOUSLY

- c) Staff report – Construction, Renovation and Demolition Waste Implementation Plan

Administration presented the construction, renovation and demolition waste implementation plan for the Bow Valley to the Board.

**MOTION BVW 0925-005**

Director Grant Canning moved to receive the staff report - Construction, Renovation and Demolition Waste Implementation Plan for the Bow Valley as information.

CARRIED UNANIMOUSLY

## **7. Member Municipality Updates**

MD of Bighorn's fall Hamlet scrub and brush clean-up will wrap up at the end of September.

## **8. Questions of Administration and Commission**

None

## **9. Correspondence/Information**

- a) August sector reports

### **MOTION BVW 0925-006**

Vice Chairperson Jen Smith moved to receive the August sector reports as information.

CARRIED UNANIMOUSLY

- b) August action log

### **MOTION BVW 0925-007**

Director Steve Fitzmorris moved to receive the August action log as information.

CARRIED UNANIMOUSLY

- c) SAEWA letter to members 15<sup>th</sup> August 2025

### **MOTION BVW 0925-008**

Vice Chairperson Jen Smith moved to receive the SAEWA letter to members 15<sup>th</sup> August 2025 as information.

CARRIED UNANIMOUSLY

## **10. Round Table**

None

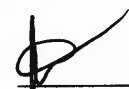

## **11. Next Meeting**

Next Board Meeting is set for 16<sup>th</sup> October 2025 at 2:00 pm.

### **MOTION BVW 0925-009**

Chairperson Karren Marra moved to adjourn the meeting at 3:40 pm.

CARRIED UNANIMOUSLY

   
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The 18<sup>th</sup> September 2025 meeting minutes have been adopted as presented on:

  
\_\_\_\_\_  
BVWMC CAO

  
\_\_\_\_\_  
BVWMC Chairperson

30<sup>th</sup> JANUARY 2026  
Date

JANUARY 30/26  
Date