



APPROVED BOARD MEETING MINUTES

Time/Date: 2:00pm 20th March 2025

Location: Canmore Recreation Centre, Multipurpose Room #115, 1900 8th Avenue, Canmore, AB, T1W 1Y2

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|-----------------------|--|--|
| In Attendance: | Chairperson Director Director Director Director | Karen Marra Steve Fitzmorris Grant Canning Jeff Mah Hugh Pettigrew |
| BVWMC: | CAO Regional Coordinator Recording Secretary Bookkeeper Bookkeeper | Andrew Calder Andrew Cotterell Liz Boak Kimber Amping Kurtis Woodhouse |
| Other: | Town of Banff MD of Bighorn | Chris Marvell Kendra Tippe |
| Regrets: | Vice Chairperson | Jen Smith |

1. Call to Order

Chairperson Karen Marra called the meeting to order at 2:02 pm

2. Additions/Changes to Agenda

MOTION BVW 0325-001

Director Jeff Mah moved to adopt the 20th March 2025 agenda as presented.

CARRIED UNANIMOUSLY

3. Adoption of Minutes

a) 20th February 2025 Board meeting

MOTION BVW 0325-002

Director Hugh Pettigrew moved to approve the minutes of the 20th February 2025 Board meeting as presented.

CARRIED UNANIMOUSLY

4. Delegations/Presentations

None

5. Business arising from the minutes

None

6. New business

a) February Financial Update

The February financial reports were presented per the information provided in the agenda package.

MOTION BVW 0325-003

Director Grant Canning moved to receive the February 2025 financial reports as information.

CARRIED UNANIMOUSLY

- Kimber Amping and Kurtis Woodhouse left the meeting at 2:20 pm.

b) Staff report – Closure/post-closure capital reserve allocations

Administration presented the staff report and recommends the Board consider the two closure/post-closure capital reserve allocations options presented in the staff report and direct administration if they have a preference.

MOTION BVW 0325-004

Director Steve Fitzmorris moved to receive the Closure/post-closure capital reserve allocation staff report as information.

CARRIED UNANIMOUSLY

7. Member Municipality Updates

The installation of the Town of Banff's new sort-line and baler equipment was completed February 26th, 2025.

The MD of Bighorn have placed the bins for the spring scrub and brush pick-up in the hamlets and scheduled the next large item pick-up from May 16th – 26th, 2025.

8. Questions of Administration and Commission

Members of the Board expressed an interest in discussing the SAEWA project at a future Board meeting. As any regional facility would rely on MSW controlled by member municipalities, not the Commission, Directors encouraged member administrations to first advise their individual councils if there was a desire to explore development of such a facility.

9. Correspondence/Information

a) February sector reports

- b) February action log
- c) SAEWA press release 23rd February 2025

MOTION BVW 0325-005

Director Grant Canning moved to receive section 9. a) - c) as information.

CARRIED UNANIMOUSLY

10. Next Meeting

Next Board Meeting is set for 17th April 2025 at 2:00 pm.

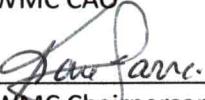
MOTION BVW 0325-006

Director Grant Canning moved to adjourn the meeting at 3:08 pm.

CARRIED UNANIMOUSLY

The 20th March 2025 meeting minutes have been adopted as presented on:



BVWMC CAO


BVWMC Chairperson

30th APRIL 2025
Date
04/30/25
Date