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## APPROVED BOARD MEETING MINUTES

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**Time/Date:** 2:00pm 19<sup>th</sup> June 2025

**Location:** Canmore Recreation Centre, Multipurpose Room #115, 1900 8<sup>th</sup> Avenue, Canmore, AB, T1W 1Y2

<b>In Attendance:</b>	Chairperson	Karen Marra
	Director	Steve Fitzmorris
	Director	Grant Canning
	Director	Jeff Mah
	Director	Hugh Pettigrew - Via Zoom Conference Call
<b>BVWMC:</b>	CAO	Andrew Calder
	Regional Coordinator	Andrew Cotterell
	Recording Secretary	Liz Boak
	Bookkeeper	Kurtis Woodhouse
<b>Other:</b>	Town of Banff	Chris Marvell
	Town of Canmore	Simon Robins
	MD of Bighorn	Kendra Tippe
<b>Regrets:</b>	Vice Chairperson	Jen Smith

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### 1. Call to Order

Chairperson Karen Marra called the meeting to order at 2:07 pm

### 2. Additions/Changes to Agenda

#### **MOTION BVW 0625-001**

Director Jeff Mah moved to adopt the 19<sup>th</sup> June 2025 agenda as presented.

CARRIED UNANIMOUSLY

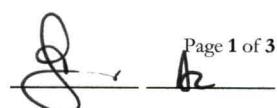
### 3. Adoption of Minutes

- 15<sup>th</sup> May 2025 Board meeting

#### **MOTION BVW 0625-002**

Director Steve Fitzmorris moved to approve the minutes of the 15<sup>th</sup> May 2025 Board meeting as presented.

CARRIED UNANIMOUSLY

Handwritten signatures of the attendees over the names listed in the attendance section.

#### **4. Delegations/Presentations**

None

#### **5. Business arising from the minutes**

None

#### **6. New business**

##### **a) May Financial Update**

The May financial reports were presented per the information provided in the agenda package.

##### **MOTION BVW 0625-003**

Chairperson Karen Marra moved to receive the May 2025 financial reports as information.

CARRIED UNANIMOUSLY

Kurtis Woodhouse left the meeting at 2:20 pm.

Director Grant Canning arrived at 2:22 pm.

##### **b) Staff report – Strategic planning actions update**

Administration updated the Board on 2025 actions related to the Commission's strategic planning goals.

##### **MOTION BVW 0625-004**

Director Grant Canning moved to receive the staff report Strategic planning updates as information.

CARRIED UNANIMOUSLY

##### **c) SAEWA**

##### **MOTION BVW 0625-005**

Director Jeff Mah moved to go In Camera at 2:33 pm.

CARRIED UNANIMOUSLY

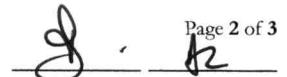
##### **MOTION BVW 0625-006**

Director Grant Canning moved to come out of In Camera at 3:09 pm.

CARRIED UNANIMOUSLY

##### **MOTION BVW 0625-007 (Main Motion)**

Director Hugh Pettigrew moved to direct Administration to formally invite the waste-to-energy vendor recommended by SAEWA to attend the next scheduled Commission Board meeting to provide a presentation and respond to questions from Commission Administration and Board members regarding the technology and assurances associated with their proposed solution.

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**MOTION BVW 0625-008**

Director Grant Canning moved to direct Administration to meet with Global Green and invite the member municipalities Administration to discuss the proposed energy from waste facility and report back to the Board

CARRIED UNANIMOUSLY

**MOTION BVW 0625-009**

Director Hugh Pettigrew moved to approve the main motion as amended by Motion BVW 0625-008.

CARRIED UNANIMOUSLY

**7. Member Municipality Updates**

None

**8. Questions of Administration and Commission**

None

**9. Correspondence/Information**

- a) May sector reports
- b) May action log

**MOTION BVW 0625-010**

Director Steve Fitzmorris moved to receive section 9. a) - b) as information.

CARRIED UNANIMOUSLY

**10. Round Table**

None

**11. Next Meeting**

Next Board Meeting is set for 27<sup>th</sup> August 2025 at 2:00 pm via Zoom conference call.

**MOTION BVW 0625-011**

Chairperson Karren Marra moved to adjourn the meeting at 3:30 pm.

CARRIED UNANIMOUSLY

The 19<sup>th</sup> June 2025 meeting minutes have been adopted as presented on:

  
\_\_\_\_\_  
BVWMC CAO

16<sup>th</sup> September 2025  
Date

\_\_\_\_\_  
BVWMC Chairperson

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
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