
APPROVED BOARD MEETING MINUTES

Time/Date: 2:00 pm 16th June 2022
Location: Francis Cooke Regional Landfill, Boardroom, Exshaw, Alberta

In Attendance:	Chairperson	Grant Canning
	Vice Chairperson	Karen Marra
	Director	Jeff Mah
	Director	Joss Elford
	Director	Hugh Pettigrew
	Director	Jen Smith
BVWMC:	CAO	Andrew Calder
	Recording Secretary	Taylor Hembroff
Other:	SAEWA Vice Chairperson	Paul Ryan

1. Call to Order

Chairperson Grant Canning called the meeting to order at 2:03 pm.

2. Additions/Changes to Agenda

MOTION BVW 0622-001

Vice Chairperson Karen Marra moved to adopt the 16th June 2022 agenda as presented.

CARRIED UNANIMOUSLY

3. Adoption of Minutes

- a) 19th May 2022 Board meeting

MOTION BVW 0622-002

Director Jeff Mah moved to approve the minutes of the 19th May 2022 Board meeting as presented.

CARRIED UNANIMOUSLY

4. Delegations/Presentations

- a) Southern Alberta Energy from Waste Association (SAEWA) project brief

The Southern Alberta Energy from Waste Association's (SAEWA) Vice Chairperson Paul Ryan updated the Board on the Energy-from-Waste project. SAEWA is a non-profit coalition of municipal entities and waste management jurisdictions in southern Alberta committed to the research and implementation of energy recovery from non-recyclable waste materials that will reduce long term reliance on landfills. SAEWA is in the final planning stages to develop an Energy-from-Waste Facility that will handle the conversion of municipal and other sources of solid waste into energy. SAEWA has selected the County of Newell as the preferred site for the project. The next steps for SAEWA are; confirmation of potential energy users, development of a more detailed business case, economic analysis and review of financing options, examination of securing waste supply, initiation of the facility/technology procurement process and the consideration of rail access options.

5. Business arising from the minutes

None

6. New business

a) May Financial Update

CAO presented a brief summary of the May financial reports provided in the agenda package. Year to date (5 month) ending May 31, 2022, represent 42% of annual linear budget. Total revenue is at 50.08% of the annual budget and 9.16% more than prior year. Total expenses are 29.27% of the annual budget and 0.34% more than prior year. Accounts receivable balance has increased by \$276,234.91 over prior month, which includes receivables of interest on overdue accounts. Due to credits in balances overdue 91 days and over, 7.10% of accounts receivable are older than 60 days. Interest on overdue balances over 90 days is being charged on a monthly basis.

MOTION BVW 0622-003

Director Joss Elford moved to receive the May 2022 financials as information.

CARRIED UNANIMOUSLY

7. Member Municipality Updates

None

8. Questions of Administration and Commission

None

9. Correspondence/Information

- a) May sector reports
- b) May action log

MOTION BVW 0622-004

Director Jen Smith moved to receive section 9. a) – b) as information.

10. Next Meeting

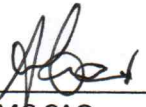
Next Board Meeting is set for 21st July 2022 at 2:00 pm.

MOTION BVW 0622-005

Vice Chairperson Karen Marra moved to adjourn the meeting at 3:45 pm.

CARRIED UNANIMOUSLY

The 16th June 2022 meeting minutes have been adopted as presented on:



BVWMC CAO

20th Oct 2022

Date



BVWMC Chairperson

OCT. 20/22

Date