



The Bow Valley Waste Management Commission (BVWMC) operates the Francis Cooke Regional Class III (Construction and Demolition waste) Landfill and Resource Recovery Centre in the world-famous Bow Valley. Do you have what it takes to help us deliver first-class service to the residents and businesses in our community? BVWMC has an opportunity for a motivated professional to lead a small team of equipment operators to provide waste and recycling services at our best-in-class Francis Cooke landfill and recycling facility, near Exshaw, Alberta.

**Operations Supervisor (Full time permanent contract for the right candidate)**

Reporting to the Chief Administrative Officer (CAO) the Operations Supervisor will lead and support a small group of equipment operators responsible for providing the best-in-class waste management services for which we're known. Acting as liaison between administration and operations, we are looking for a strong communicator capable of facilitating daily operations in a safe and efficient manner, managing a busy workload, and developing a strong team. Candidates should be committed to our environmental objectives, dedicated to diverting waste from landfill and developing our role as a key player in a circular economy.

**Key responsibilities include:**

- Coordination of field operations required for the daily function of the Francis Cooke Class III landfill and resource recovery centre
- Performance of a variety of duties and tasks to support landfill, composting and recycling operations
- Safe operation of heavy equipment including loaders and excavators plus processing equipment such as crushers, grinders and screeners
- Ensure all operations are conducted in a safe and efficient manner at all times
- Coordination of personnel and equipment to complete operational tasks as assigned
- Supervision, direction and mentorship of field staff to maximise team performance
- Ensure BVWMC policy and practice is followed onsite at all times, performance evaluation and disciplinary action when required
- Collaboration and cooperation with maintenance supervisor to effectively manage the Commission's fleet of heavy equipment
- Coordination with third party contractors working onsite
- Provision of daily operations progress reports to CAO

**Successful candidates will possess:**

- Considerable experience of supervising and managing a team
- Thorough knowledge and experience of safe operation and routine maintenance of heavy construction equipment
- Demonstrated initiative and work performance in previous work roles
- Strong interpersonal and communication skills
- Possess or be willing to obtain SWANA landfill operator's certification
- Valid Class 5 Alberta driver's license

Flexible work arrangement will be offered where possible in an area with lifestyle opportunities abound. Excellent benefits package and bonus plan included. Salary will be commensurate with candidate's skills and experience.

Please forward all enquiries including resumes and cover letters in application to [elizabeth@bvwaste.ca](mailto:elizabeth@bvwaste.ca), or in person at the Francis Cooke Regional Class III Landfill and Resource Recovery Centre, Highway 1A, 5km East of Exshaw, Alberta. Position will remain open until successful candidate is hired.