

APPROVED BOARD MEETING MINUTES

Time/Date: 1:00 pm 19th August 2021
Location: Video Conferencing via Zoom Chat

In Attendance:	Chairperson	Paul Ryan
	Vice Chairperson	Vi Sandford
	Director	Dene Cooper
	Director	Karen Marra

BVWMC:	CAO	Andrew Calder
	Regional Coordinator	Peter Duck
	Recording Secretary	Liz Boak

Other:	Bookkeeper	Kimber Amping
	Town of Banff	Chris Marvel
	Town of Canmore	Simon Robins
	Rocky Mountain Outlook	Greg Colgan

Regrets:	Director	Ted Christensen
	Director	Peter Poole

1. Call to Order

Chairperson Paul Ryan called the meeting to order at 1:12 pm.

2. Additions/Changes to Agenda

MOTION BVW 0821-001

Vice Chairperson Vi Sandford moved to adopt the 19th August 2021 agenda as presented.

CARRIED UNANIMOUSLY

3. Adoption of Minutes

a) 15th July 2021 Board meeting

MOTION BVW 0821-002

Director Karen Marra moved to adopt the minutes of the 15th July 2021 Board meeting as presented.

CARRIED UNANIMOUSLY

4. Delegations/Presentations

None

5. Business arising from the minutes

None

6. New business

a) July Financial Update

The July financial reports were presented per the information provided in the agenda package. Year to date (7 month) is 58.33% of annual linear budget. Total revenue is 69.75% of the annual budget and 1% more than prior year. Total expenses are 47.65% of the annual budget and 25.81% over prior year. Accounts receivable balance has decreased by \$123,653.89 under prior month, which includes receivables of interest on overdue accounts. 0% of accounts receivable are older than 60 days. Interest on overdue balances over 90 days is being charged on a monthly basis.

MOTION BVW 0821-003

Director Dene Cooper moved to receive the July 2021 financials as information.

CARRIED UNANIMOUSLY

b) Staff report – Bylaw amendments

Administration presented the staff report on the bylaw amendments to address updated MGA requirements. Member administrations were sent the draft bylaws with a request for comment as discussed at the May 2021 Board meeting. The MD of Bighorn confirmed they had no comment, and the Town of Canmore did not provide any comments. The Town of Banff provided comment by letter, which Administration included in the staff report.

MOTION BVW 0821-004

Director Dene Cooper moved to approve the second reading of the bylaws amendments to address MGA requirements as presented.

CARRIED UNANIMOUSLY

c) Staff report – Remediation project update

Administration presented the staff report on the soil remediation project update. The operational phase of the remediation project has now been completed, with all processing equipment demobilized and any remaining, untreatable material hauled to a Class II landfill as required by AEP. Administration provided the Board with Ridgeline's Remediation Project Summary Report which Administration submitted to AEP On August 16th, 2021.

MOTION BVW 0821-005

Director Karen Marra moved to receive the staff report on the remediation project update as information.

CARRIED UNANIMOUSLY

d) Staff report – CRD improvement strategies

Administration presented the staff report on the CRD improvement strategies. The report was to inform the Board of the progress in implementing the strategies the Board approved in 2018 to help improve the management of Class III waste, all of which are consistent with the Commission's overall strategic plan.

MOTION BVW 0821-006

Vice Chairperson Vi Sandford moved to receive the staff report on the CRD improvement strategies as information.
CARRIED UNANIMOUSLY

e) SAEWA

Chairperson Paul Ryan verbally updated the Board on SAEWA. The engineers posted the formal Expressions of interest on the 18th of July and roughly thirty-one companies have taken a copy of the document off the international portal. Several companies have requested the deadline for the expression of interest be postponed to the 30th of September. SAEWA is hoping to short list the top three potential partners to move forward with the energy from waste facility at the preferred site location at the County of Newell Landfill.

7. Member Municipality Updates

The MD of Bighorn has had two grass/forest fires over the last couple of months and it was incredible how fast the different crews worked together to assemble their resources and contain the fires.

8. Questions of Administration and Commission

None

9. Correspondence/Information

- a) July Sector Reports
- b) July Action Log
- c) Audit committee minutes 8th July 2021

MOTION BVW 0821-007

Director Ted Christensen moved to receive section 9. a) – c) as information.

CARRIED UNANIMOUSLY

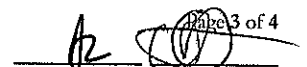
10. Next Meeting

Next Board Meeting is set for 16th September, 2021 at 1:00pm


MOTION BVW 0821-008

Vice Chairperson Vi Sandford moved to adjourn the meeting at 2:07 pm.

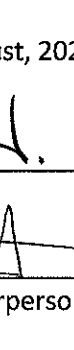
CARRIED UNANIMOUSLY

 Page 3 of 4

The 19th August, 2021 meeting minutes have been adopted as presented on:



BVWMC CAO



BVWMC Chairperson

22nd OCTOBER 2021
Date

Oct 22/21
Date