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**APPROVED BOARD MEETING MINUTES**

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**Time/Date:** 1:00 pm 18<sup>th</sup> June 2020  
**Location:** Video Conferencing via Zoom Chat

<b>In Attendance:</b>	Chairperson	Paul Ryan
	Vice Chairperson	Vi Sandford
	Director	Dene Cooper
	Director	Ted Christensen
<b>BVWMC:</b>	CAO	Andrew Calder
	Regional Coordinator	Peter Duck
	Recording Secretary	Liz Boak
<b>Other:</b>	Bookkeeper	Kimber Amping
	Town of Banff	Chris Marvel
	Town of Canmore	Simon Robins
Regrets:	Director	Esmé Comfort
	Director	Peter Poole

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**1. Call to Order**

Chairperson Paul Ryan called the meeting to order at 1:05 pm.

**2. Additions/Changes to Agenda**

**MOTION BVW 0620-001**

Director Ted Christensen moved to adopt the 18<sup>th</sup> June 2020 agenda with the following addition:

- 6 c) Town of Banff's organics

CARRIED UNANIMOUSLY

**3. Adoption of Minutes**

- a) 21<sup>st</sup> May 2020 Board meeting

**MOTION BVW 0620-002**

Director Vi Sandford moved to adopt the minutes of the 21<sup>st</sup> May 2020 Board meeting as presented.

CARRIED UNANIMOUSLY

#### 4. Delegations/Presentations

None

#### 5. Business arising from the minutes

None

#### 6. New business

##### a) May Financial Update

The May financial reports were presented per the information provided in the agenda package. Year to date (5 month) is 41.7% of annual linear budget. Total revenue is 53% of the annual budget and 11% over prior year. Total expenses are 35% of the annual budget and 10% more than the prior year. Accounts receivable balance has decreased by \$71,653 over prior month, which includes receivables of interest on overdue accounts. 19.5% of accounts receivable are older than 60 days. Interest on overdue balances over 90 days is now being charged on a monthly basis.

#### **MOTION BVW 0620-003**

Director Vi Sandford moved to receive the May 2020 financials as information.

CARRIED UNANIMOUSLY

##### b) SAEWA

Chairperson Paul Ryan verbally updated the Board on SAEWA. Covid -19 has halted SAEWA moving forward at this time because all face to face meetings have been cancelled. Many of the Board members live rurally and technology is not available for meetings. In person meetings will resume once Covid-19 is under control. SAEWA has just received a letter of support from the Southern Alberta Rural Caucus.

##### c) Town of Banff's organics

Director Ted Christensen asked if the Commission would be able to speak with TOB regarding their organics program. It was suggested that TOB's administration contact the Commission at a later date to discuss organics.

#### 7. Member Municipality Updates

MD of Bighorn

- Graymont owns the land across from FCRL and they have started placing no trespassing signs and boulders to restrict access to random campers
- There have been ground water issues in east Exshaw which has caused flooding

**8. Questions of Administration and Commission**

None

**9. Correspondence/Information**

- a) May Sector Reports
- b) May Action Log
- c) Audit committee minutes 14<sup>th</sup> May 2020

**MOTION BVW 0620-004**

Director Dene Cooper moved to receive section 9. a) – c) as information.

CARRIED UNANIMOUSLY

**10. In Camera**

None

**11. Next Meeting**

Next Board Meeting is set for 16<sup>th</sup> July 2020 at 1:00pm.

**MOTION BVW 0620-005**

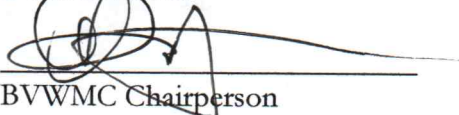
Chairperson Paul Ryan moved to adjourn the meeting at 2:01 pm.

CARRIED UNANIMOUSLY

The June 18<sup>th</sup>, 2020 meeting minutes have been adopted as presented on:

  
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 BVWMC CAO

9<sup>th</sup> September 2020  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 BVWMC Chairperson

SEP 14 / 20  
 \_\_\_\_\_  
 Date

  
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